

Natrona County Commissioners

200 North Center, Room 211 Casper, WY 82601 Phone (307) 235-9202 Fax (307) 235-9486 Steven Freel, Commissioner Dallas Laird, Commissioner Jim Milne, Commissioner Peter Nicolaysen, Commissioner Dave North, Commissioner

Special Work Session Agenda
Wednesday, August 23, 2023 8:00 a.m.
Natrona County Courthouse
200 North Center
Courtroom

Steven Freel, Chairman
Dave North, Vice-Chairman
Dallas Laird, Commissioner
Jim Milne, Commissioner
Peter Nicolaysen, Commissioner

Tracy Good, County Clerk Heather Duncan-Malone, County Attorney Charmaine Reed, Deputy-County Attorney Jared Holbrook, Deputy County Attorney

Please note that all meetings times are approximate.

Appointments

8:00 a.m. - 9:20 a.m. Board Interviews

9:40 a.m. Executive Session

Purpose: Personnel W.S. 16-4-405 (ii)

Zoning Classifications:

| RAM | Ranching Agriculture Mining | C | Commercial |
|------|---|-------------|--------------------------|
| UA | Urban Agriculture | LI | Light Industrial |
| MR-1 | Mountain Residential 1 | HI | Heavy Industrial |
| MR-2 | Mountain Residential 2 | UCA | Use Control Areas |
| RR-1 | Rural Residential 1 | PUD | Planned Unit Development |
| RR-2 | Rural Residential 2 | | • |
| SR-1 | Suburban Residential 1 | BPSM | BP Soil Management |
| SR-2 | Suburban Residential 2 | | Slope Protection Overlay |
| UR | Urban Residential Mountain/Wildfire Safet | y Overlay | • |
| UMR | Urban Mixed Residential | • | Airport Overlay District |
| MH | Mobile Home | | |

Planning & Zoning - 3 Vacancies

Choose: 2 Unincorporated Choose: 1 Incorporated

Planning & Development Board of Appeals

1 vacancy

| 8:00 a.m. Tim Schenk | Planning & Development Board of Appeals |
|-------------------------|---|
| 8:20 a.m. Joe Michael | Planning & Development Board of Appeals |
| 8:40 a.m. Ray Schulte | Incorporated Planning & Zoning Commission |
| 9:00 a.m. Chad McNutt | Unincorporated Planning & Zoning Commission |
| 9:20 a.m. Matt Mitchell | Incorporated Planning & Zoning Commission |
| | |

9:40 a.m. Executive Session

10:00 a.m. Special BOCC Meeting

term 12/31/2024

CITIZEN APPLICATION FOR APPOINTMENT TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

Internew 8/23/23

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| Natrona County Board of County Commissioners 200 N. Center Street #115 Casper, WY 82601 | | | | | | | | | | |
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| | Amoco Reuse Agreement JPB-3 yr term | | Historic Preservation Commission-3 yr term | | | | | | | |
| | Casper Re-Entry Center Community Brd-3 yr term | | Juvenile Planning Commission-3 yr term | | | | | | | |
| | Central WY Fair Board-5 yr term | | Memorial Hospital BOT-3 yr term | | | | | | | |
| | Central WY Senior Services BOD-3 yr term | | Metro Animal Control Facility JPB-3 yr term | | | | | | | |
| | Central WY Regional Water System JPB-3 yr term | | Metropolitan Planning Commission-3 yr term | | | | | | | |
| | Citizen's Transportation Advisory Comm3 yr term | | Airport BOT-5 yr term | | | | | | | |
| | City-County Board of Health-5 yr term | | Library Board-3 yr term | | | | | | | |
| | Economic Development JPB-3 yr term | | Planning & Zoning Commission-3 yr term | | | | | | | |
| | Community Action Partnership of NC-4 yr term | | Travel & Tourism Council-3 yr term | | | | | | | |
| | Detention Center JPB-3 yr term | | Weed & Pest Control District-4 yr term | | | | | | | |
| | Fire Fighters of NC-3 yr term | | NC Parks Board | | | | | | | |
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January 12, 2023

Natrona County Board of County Commissioners 200 North David Street, Room 205 Casper, Wyoming 82601

RE: Application for the Planning and Development Board of Appeals

To whom it may concern:

I am pleased to submit my application to become a member of the **Planning and Development Board of Appeals**. I believe my professional background as a licensed architect in our great state of Wyoming for the past 43 years, all as a resident of Casper, along with my past experience working with and on local and state boards, will be a great asset for this Board.

I've been very fortunate to have been involved in many projects in Casper and Natrona County over the years, and I believe this experience will be invaluable and I look forward to the opportunity to serve on the Board of Appeals.

Please feel free to contact me if you have any questions.

Thank you again for the opportunity to apply!

Tim Schenk, AIA

Attachments

Resume` for Tim Schenk, AIA

Clients have relied on Tim to manage their architectural needs for over 43 years. He has been principal-in-charge on numerous project types including educational, medical, commercial/retail, library, and religious buildings. Tim has led new projects and renovations of varied scope for many different clients, including the 124,000 sf UW Engineering, Education and Research Building and 168,000 sf Science Initiative lab facility in Laramie, the Boys & Girls Club of Central Wyoming, and the Natrona County Townsend Justice Center, to name just a few. Tim recently completed the new 66,000 sf Converse County Joint Justice Center in Douglas and now has the 40,000 sf Converse County Courts addition under construction, slated for completion Summer of 2023.

Tim is a graduate of Montana State University, Bozeman, with a Master of Architecture and a Bachelor of Architecture; licensed as a professional architect in the State of Wyoming and is a member of the American Institute of Architects, and AIA Wyoming. He served two terms as President of the State Board of Architects and Landscape Architects, along with the Natrona County Planning and Zoning Commission and the City of Casper's Contractor's License and Appeals Board. He is currently serving as an elder at Grace Reformed Church and his second term as chairman for the Casper Downtown Development Authority Board of Directors.

Tim and Judy just celebrated their 43rd wedding anniversary and have three great kids and 3 beautiful grandchildren, all residing in Casper.

Tim Schenk, AIA GSGarchitecture

Senior Project Architect 1042 S. David Street, Casper, WY 82601 www.gsgarchitecture.com o: 307.234.8968 | c: 307.259.6529 25 North Cascade Avenue, Suite 400 Colorado Springs, CO 80903 719.473.5321 V 719.473.5324 F www.gejohnson.com



Friday March 11, 2016

To whom it may concern,

RE: TIM SCHENK GSG ARCHITECTURE

I had the pleasure of working with Tim Schenk of GSG Architecture on the University of Wyoming Energy Innovation Center. This was a very complex lab and office building. Tim was the principal / project manager for GSG overseeing the project from design through punchlist. In my 35 years of experience, I have never worked with a more dedicated architect that understands all aspects of a project from the civil, structural, MEP, and architectural. Tim's leadership, ingenuity, and teamwork approach to managing projects ranks high with contractors and owners. I look forward to working with Tim and GSG on projects in the future.

Sincerely,

Mike Littell Senior Superintendent Cell 719-213-3883

GE JOHNSON CONSTRUCTION COMPANY

Interviews (131

CITIZEN APPLICATION FOR APPOINTMENT TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD

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| Predator Management District BOD-3 year term Vista West/West Gate JPB-3 yr term |
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| What education or special training do you have which you feel particularly fits you for the appointment to this position? |
| 8 years self employed as a contractor. 4 years as a licensed contractor with the City of Casper. Training and certification with a multitude of industrial safety and environmental standards. |
| What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position? |
| 8 years as a self employed contractor 4 years as a licensed contractor with the City of Casper 3 years as a self employed property manager Referred by: Self Other James Milne |
| Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments. |
| SIGNATURE OF APPLICANT June 1. Milling DATE 05-18-2023 Please print your completed form and mail it to the address listed. Keep a copy for your records. |
| Print Form |

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To Whom it may concern:

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This letter is an introduction letter for myself (Joseph Michael) for the application of the Natrona County Board of Appeals vacancy.

I have resided in the Casper area for 13 years and have resided in Wyoming for 42 years. I am married to Deborah. We have 4 children who also reside in Casper (2 at our home, 2 married with their own homes in the community). What appeals to me about Natrona County & Casper is that it is large enough to meet any need that I might have, although small enough that I can get the 'Wyoming' experience within minutes from my doorstep. I enjoy the outdoor activities that our community has to offer as well as venues that are frequently available in the community.

Currently I am self employed with two LLC's in good standing with the State. I am a licensed contractor (City of Casper) specializing in purchasing, remodeling and selling homes and properties. I also own, maintain, and lease professional office spaces. One of those spaces is where my spouse operates her practice from. My wife is self employed as a Licensed Professional Counselor with employees of her own.

The community exhibits the attributes that greatly appeal to me and my lifestyle. The potential that the community has only enhances this appeal. I feel that the opportunity to provide a service for the County and community would only peak my interest more in the development of the community and those attributes that I enjoy.

Thank you, Sincerely, Jungah Miland

Incorporated

Escastal/8 Vocument Interview 6/21/23

+ 15+ voicement

9:30

emails

8/23/23 8:40 am

Ray Schulte 3100 Glacier Casper, Wy 82604 (307) 213-0848 rlschulte60@gmail.com

May15, 2023

Natrona County Board of County Commissioners 200 N. Center Street No. 115 Casper, WY 82601

Dear County Commissioners,

Please accept my application to serve on the Natrona County Planning and Zoning Commission. As a former public administrator with 20 plus years of experience in dealing with construction projects, working with boards, addressing policies and procedures, and working with communities, I have the experience and ability to successfully serve as a Planning and Zoning commissioner.

I believe through careful consideration of current laws and regulations, and with a willingness to listen to staff and community members, reasonable measures can be adopted that serve our county both today and in the future.

I invite you to contact my references for further information:

Jake Fulkerson, Park County commissioner (former) (307) 272-2519 Tom Ryan, Hot Springs County commissioner (current) (307) 921-1212

Sincerely,

Ray Schulte

MAY 16 2023 BY: Man 1800

CITIZEN APPLICATION FOR APPOINTMENT TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD

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Please return to:

Natrona County Board of County Commissioners 200 N. Center Street #115 Casper, WY 82601

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| ☐ Predator Management District BOD-3 year term ☐ Vista West/West Gate JPB-3 yr term |
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| What education or special training do you have which you feel particularly fits you for the appointment to this position? |
| I have 25 years of experience as a public school administrator working with policies, procedures, regulations, laws, etc. As a school superintendent in Wyoming, I coordinated board meetings for 20 plus years and am very familiar with board processes and procedures. |
| What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position? |
| I was involved with oversight of approximately \$50 million of school construction projects during my 20 year tenure as a school administrator. I am comfortable working with architects, engineers, contractors, owners. |
| Referred by: Self 🗷 Other |
| Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments. |
| SIGNATURE OF APPLICANT Ray be but DATE 5-15-2023 |
| Please print your completed form and mail it to the address listed. Keep a copy for your records. |
| Print Form |

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CITIZEN APPLICATION FOR APPOINTMENT TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD

ALL INFORMATION ON THIS FORM IS PUBLIC RECORD

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| | Predator Management District BOD-3 year term Vista West/West Gate JPB-3 yr term |
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| Wh | at education or special training do you have which you feel particularly fits you for the appointment to this position? |
| zo | ave a background in agriculture and feel that this is highly valuable skill for serving on the planning and ning commission. It helps particularly with understanding land use issues and the needs of the rural mmunity. |
| Wh | at work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this tion? |
| | ates to water, land management, and drought. |
| Ref | erred by: Self Other Peter Nicolaysen |
| Boa | se submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona Country. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board ting available, we encourage you to re-apply for consideration for consideration on future Board appointments. |
| SI | GNATURE OF APPLICANT DATE Photo |
| P | ease print your completed form and mail it to the address listed. Keep a copy for your records. |
| | Print Form |

CHAD MCNUTT

PO Box 654, Evansville, WY 82636 307-797-5656 | chadmcnutt@gmail.com

August 9, 2023

Michelle Maines Natrona County Commissioner' Office 200 North Center, Rm 211 Casper, WY 82601

RE: Natrona County Planning & Zoning Commission

Dear Ms. Maines,

I am reaching out to express my interest in joining the Natrona County Planning & Zoning Commission through this letter. As a resident and professional within the county, I am interested in contributing my services to the Commission. I am confident that my skill set, and background align well with the Commission's responsibilities, and would value to its future activities.

If you have any questions, please let me know otherwise I look forward to speaking with you further about my qualifications.

Sincerely,

Chad McNutt

Chad McNutt

PO Box 654, Evansville, WY 82636 Ph: 307.797.5656

Email: chadmcnutt@gmail.com

-EDUCATION-

- Ph.D., 2005, Department of Biology and Biochemistry, University of Houston
- B.S. Marine Biology 1998, Department of Marine Biology, Texas A&M University

-CONSULTING EXPERIENCE-

Climalytix (5/2018-Present): Co-founder.

Summary: Climalytix is a company focused on improving efficiency and profit of the beef supply chain.

- Pending development of an environmental data software platform and forecast tools to improve cattle performance which helps producers bring cattle up to sell weight faster, improving profitability.
- Lead for product development and identifying and securing federal, state, and private funding in support of developing Climalytix' business objectives.

Rosebud Creek Water Pipeline Development Plan-Northern Cheyenne Tribe (3/2023-Present): Project Lead.

Summary: Contracted by the Northern Cheyenne Tribe in Montana to develop a plan for improving water infrastructure on the Reservation for better land and livestock management in the Rosebud Creek Watershed.

- In coordination with the Northern Cheyenne Tribe Natural Resources Department (NRD), leading the overall project to develop a plan for new water infrastructure via pipeline for better managing livestock grazing in the Rosebud Creek Watershed.
- Secured funding through the Bureau of Indian Affairs for the project in coordination with the NRD Administrator.
- Led outreach and community meetings describing existing water infrastructure and policies to identify possible solutions.

Fort Belknap Indian Community (FBIC) Drought Mitigation and Response Plan 2023 (7/2022-1/2023): Lead for Drought Risk Analysis.

Summary: Contracted by the FBIC to create a Drought Mitigation and Response Plan.

• Conducted community surveys and organized public outreach meetings to understand drought issues on the FBIC Reservation (north-central Montana).

- Conducted interviews with tribal program staff, tribal ranchers and farmers, tribal elected officials.
- Constructed drought risk analysis using historical environmental data for the FBIC Reservation.
- Created drought mitigation and response options along with drought indicators for triggering responses and solutions.

Bureau of Indian Affairs (BIA) Rocky Mountain Region Drought Guidebook (9/2022-1/2023): Lead for Drought Risk Analysis.

Summary: Contracted by the BIA Rocky Mountain Region to create a Drought Guidebook BIA Superintendents could use to plan and respond to drought.

- Co-authored Drought Guidebook for each of the seven BIA Agencies in the Rocky Mountain Region.
- Coordinated with the WY/MT Farm Service Agency and Natural Resources Conservation Service to identify drought emergency response policies and solutions in the Region.
- Identified drought tools for monitoring the status of drought (e.g., standardized precipitation index, soil moisture, and location of meteorological and hydrological data) and historical drought events.

Northern Cheyenne Tribe (NCT) Drought Resiliency Plan 2022 (5/2020-

9/2022): Lead for Drought Risk Analysis and Report Production.

Summary: Contracted by the Northern Cheyenne Tribe to update their Drought Resiliency Plan.

- Constructed drought risk analysis using historical climate data and climate projections out to 2100 for the NCT Reservation.
- Installed two soil moisture and meteorological weather stations in coordination with Montana Climate Office.
- Built a weather and climate dashboard to integrate data from the new monitoring stations and other data from the Montana Climate Office to trigger the NCT Drought Plan.

-GOVERNMENT AND ACADEMIC EXPERIENCE-

University Corporation for Atmospheric Research, Joint Office for Science Support, Boulder, CO (2015-2017): Scientist II.

Summary: Transitioned management of the National Integrated Drought Information System and led development of the Missouri River Basin (MRB) Drought Early Warning System

- Led the development of the Missouri River Basin (MRB) Drought Early Warning System. Duties include:
 - Creating best practices for building regional early-warning systems around drought.
 - Engaging tribes in the basin such as the Eastern Shoshone and Northern Arapahoe on the Wind River Reservation, the Crow Indian Reservation, and the Blackfeet Tribes to build resilience to drought.

- o Identifying recommendations for improving drought early warning and support drought risk management for the agricultural sector.
- Played a lead role in the development of the National Soil Moisture Monitoring initiative; duties included outreach to leadership and the public.

National Integrated Drought Information System (NIDIS) Program Office National Oceanic and Atmospheric Administration, Boulder, CO (10/2008-01/2015): Program Specialist.

Summary: Served as the Deputy Program Manager for the National Integrated Drought Information System, an interagency program created by Congress in 2006 to improve drought early warning in the U.S.

- Developed and executed the NIDIS budget of approximately \$13M for fiscal years 2009-2014
- Managed the personnel and contracts supporting NIDIS' activities and initiatives associated with \$13M budget
- Analyzed the NIDIS reauthorization legislation and provided responses to questions for the record from Congress.
- Designed reporting and compliance procedures for developing Regional Drought Early Warning Systems around the U.S with a specific focus on the Missouri River Basin, Southern Plains, and the Apalachicola, Chattahoochee, Flint River Basin.
- Developed and coordinated outreach strategies for tribes and tribal governments, including Navajo Nation, Standing Rock Sioux Tribe, Lower Brule Sioux Tribe, Northern Arapaho and Eastern Shoshone Tribes, Crow Nation, Blackfeet Tribe, Rosebud Sioux Tribe.
- Served as the primary point of contact for creating Regional Drought Early Warning Information Systems around the U.S.
- Developed and coordinated environmental risk outlooks for several states and regions across the U.S. Served as a primary advisor for the NIDIS Program Manager recommending successful approaches for improving drought early warnings in the U.S.

Office of the Assistant Secretary for Oceans and Atmosphere, National Oceanic and Atmospheric Administration (NOAA), Washington D.C. (6/2006-9/2008): Policy and Technical Advisor.

Summary: Served as a science advisor to the NOAA Assistant Secretary.

- Served as staff to the Interagency Committee on Ocean Science and Resource Management, which was composed of the White House and 15 federal agencies.
- Authored briefing and outreach materials related to NOAA's budget and associated ear marks on ocean and coastal programs.
- Analyzed relevant legislation to NOAA pending in Congress.
- Assisted with the analysis and prioritization of NOAA's ocean and coastal programs based on the U.S. Ocean Action Plan and U.S. Commission on Ocean Policy's Report.
- Served as staff to the interagency Subcommittee on Integrated Management of Ocean Resources (SIMOR).

Incorporated

term ending

Dropped off 5-18-23 / A.m.

CITIZEN APPLICATION FOR APPOINTMENT
TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD

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| <u>.</u> | Central WY Fair Board-5 yr term | | Memorial Hospital B | OT-3 yr ter | m |
| | Central WY Senior Services BOD-3 yr term | | Metro Animal Contro | ol Facility J | PB-3 yr term |
| | Central WY Regional Water System JPB-3 yr term | | Metropolitan Plannin | g Commiss | ion-3 yr term |
| | Citizen's Transportation Advisory Comm3 yr term | *************************************** | Airport BOT-5 yr ter | m | |
| | City-County Board of Health-5 yr term | 7777 | Library Board-3 yr te | erm | |
| | Economic Development JPB-3 yr term | | Planning & Zoning C | Commission- | -3 yr term |
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